Adobe® Premiere®

Version 6.5 for Windows®

QUICK REFERENCE CARD

Right-click objects and in windows to see context menus.

Capturing video Use these shortcuts in the Movie Capture window.

RESULT	ACTION
Play	Spacebar or L
Play slowly	⇧ + L
Play slowly in reverse	⇧ + J
Set clip In point	I
Set clip Out point	O
Record*	G
Record In to Out	Alt + Record button
Go to capture In point	Q
Go to capture Out point	W
Stop*	S
Pause	Spacebar or K

RESULT	ACTION
Fast forward while stopped or playing	F or L
Step forward 1 frame	▭ or 2
Rewind while stopped or playing	R or J
Step backward 1 frame	▭ or 1
Move through editable fields	Tab
Remove focus from all fields	Esc
Log	Enter
Eject	⇧ + E

Available when capturing without device control—all others require device control.

Capturing stop-motion video Use these shortcuts in the Stop Motion window.

RESULT	ACTION
Record	Spacebar or G
Done	Esc

RESULT	ACTION
Capture one to nine frames	Type number from 1 to 9
Capture ten frames	0 (zero)

Opening and editing a clip Use these shortcuts in the Project, Bin, Storyboard or Timeline windows.

RESULT	ACTION
Open clip in Trim mode (available only in the Timeline)	⇧ + double-click clip
Open master clip (available only in the Timeline)	Ctrl + ⇧ + double-click clip

RESULT	ACTION
Edit original	Select clip and Ctrl + E

Changing view options Use these shortcuts in the Timeline window only.

RESULT	ACTION	RESULT	ACTION
Specify area to fit in Timeline	Drag the Zoom tool	Cycle through icon sizes	Ctrl + [or]
Display entire project in Timeline	\	Cycle through track formats	Ctrl + ⇧ + [or]

Moving around Use these shortcuts in the Monitor, Timeline, or Clip windows.

RESULT	ACTION	RESULT	ACTION
Move edit line forward one frame	2 or ▭	Move edit line to first frame	A, ⬆ , or Home
Move edit line backward one frame	1 or ▭	Move edit line to last frame	S, ▭ , or End
Move edit line forward five frames	4 or ⇧ + ▭	Move edit line to next edit point (not applicable to Clip window)	Ctrl + ⇧ + ▭ , or Page Down
Move edit line backward five frames	3 or ⇧ + ▭	Move edit line to previous edit point (not applicable to Clip window)	Ctrl + ⇧ + ▭ , or Page Up

Previewing Use these shortcuts in the Monitor, Timeline, or Clip windows.

RESULT	ACTION	RESULT	ACTION
Preview	Enter	Stop	Spacebar or K
Play	Spacebar or ~ (tilde) or L	Loop from In point to Out point	Ctrl + ⇧ + ~ (tilde)
Play from edit line to Out point*	Alt + ~ (tilde)	Reverse	Ctrl + Alt + ~ (tilde) or J
Play from In point to Out point	Alt + ⇧ + ~ (tilde)	Scrub without rendering	Drag edit line in the Timeline time ruler
Play faster	Press ~ (tilde) or L more than once as needed	Scrub with transitions, effects, and superimposing visible	Alt + drag edit line in the Timeline time ruler
Play from preroll to postroll (amount defined in General preferences)	Ctrl + click Play button	Scrub with alpha channel visible only	Alt + ⇧ + drag edit line in the Timeline time ruler

* Not available if you use the Input Method Editor (IME) to type double-byte characters.

## Setting In and Out points Use these shortcuts in the Monitor, Timeline, or Clip windows.

RESULT	ACTION
Set In point at edit line	I, E, or Ctrl + Alt + ⬆
Set Out point at edit line	O, R, or Ctrl + Alt + ⬇ ,
Clear In point	D
Clear Out point	F

RESULT	ACTION
Clear both In and Out points	G
Go to Clip In point	Ctrl + ⬆
Go to Clip Out point	Ctrl + ⬇
Go to Timeline In point	Q
Go to Timeline Out point	W

Editing Use these shortcuts in the Program view or Timeline.

RESULT	ACTION
Target next track above current video target	Ctrl + + (plus)
Target next track below current video target	trl + - (minus)
Target next track above current audio target	Ctrl + ⇧ + + (plus)
Target next track below current audio target	Ctrl + ⇧ + - (minus)
Go to next edit point	Ctrl + ⇧ + ➡ or Page Down
Go to previous edit point	Ctrl + ⇧ + ⬅ , or Page Up
Ripple edit one frame to left of edit line	Alt + ⬅

RESULT	ACTION
Ripple edit one frame to right of edit line	Alt + ➡
Ripple edit five frames to left of edit line	Alt + ⇧ + ⬅
Ripple edit five frames to right of edit line	Alt + ⇧ + ➡
Rolling edit one frame to left of edit line*	Alt + ⬆
Rolling edit one frame to right of edit line*	Alt + ⬇
Rolling edit five frames to left of edit line*	Alt + ⇧ + ⬆
Rolling edit five frames to right of edit line*	Alt + ⇧ + ⬇
Match edit line frame with identical frame in master clip	T

Using rolling edit requires extra footage beyond the clip In and Out points.

Editing Use these shortcuts in the Monitor window only.

RESULT	ACTION
Toggle between Source and Program views	Esc
Insert source clip at edit line	, (comma)
Overlay source clip at edit line	. (period)

RESULT	ACTION
Lift the range of frames marked by In and Out points out of the project	/
Delete clip from Source view	View clip; then press Ctrl + Backspace
Toggle between Monitor and Timeline windows	Ctrl + Tab

Editing **Use these shortcuts in the Timeline window only.**

RESULT	ACTION
Cycle through timecode display format	Ctrl + click time ruler
Set work area bar to full width of current window view	Double-click work area bar
Set work area bar to continuous sequence of clips	Alt + click work area bar
Set work area start	Ctrl + ⇧ + click work area bar
Set work area start at edit line	Alt + [
Set work area end	Ctrl + Alt + click work area bar
Set work area end at edit line	Alt +]
Edit transition settings	Double-click transition
Edit transition custom settings (if available for the applied transition)	Alt + double-click transition
Nudge selected clip left one frame	Alt + , (comma)
Nudge selected clip right one frame	Alt + . (period)
Nudge selected clip left five frames	Alt + ⇧ + , (comma)

RESULT	ACTION
Nudge selected clip right five frames	Alt + ⇧ + . (period)
Slip selected clip left one frame*	Ctrl + Alt + ⟵
Slip selected clip right one frame*	Ctrl + Alt + ⟶
Slip selected clip left five frames*	Ctrl + Alt + ⇧ + ⟵
Slip selected clip right five frames*	Ctrl + Alt + ⇧ + ⟶
Slide selected clip left one frame*	Alt + ⟵
Slide selected clip right one frame*	Alt + ⟶
Slide selected clip left five frames*	Alt + ⇧ + ⟵
Slide selected clip right five frames*	Alt + ⇧ + ⟶
Delete selected clip	Backspace
Delete selected clip using a ripple deletion	Alt + Backspace
Delete preview file for selected clip	Ctrl + Backspace
Delete all preview files in the Timeline	Ctrl + Alt + ⇧ and click preview indicator

Using slip and slide requires extra footage beyond the clip In and Out points, as well as clips that are adjacent in time.

Working with markers **Use these shortcuts in the Monitor, Timeline, or Clip windows.**

RESULT	ACTION
Set numbered clip marker at edit line*	Ctrl + Alt + (0 - 9)
Set unnumbered clip marker at edit line*	Ctrl + Alt + =
Go to first clip marker*	Ctrl + ⇧ + ⟰
Go to last clip marker*	Ctrl + ⇧ + ⟱
Go to previous clip marker*	Ctrl + ⟵
Go to next clip marker*	Ctrl + ⟶
Go to numbered clip marker*	Ctrl + (0 - 9)
Clear a clip marker*	Go to marker; then press Ctrl + ⇧ + C
Clear all clip markers	Ctrl + Alt + ⇧ + C

RESULT	ACTION
Set numbered timeline marker at edit line	Alt + ⇧ + (0 - 9)
Set unnumbererd timeline marker at edit line	* (asterisk on numeric keypad) or Alt + ⇧ + =
Go to first timeline marker	Ctrl + ⇧ + ⟰
Go to last timeline marker	Ctrl + ⇧ + ⟱
Go to previous timeline marker	⇧ + Q
Go to next timeline marker	⇧ + W
Go to numbered timeline marker	⇧ + (0 - 9)
Clear a timeline marker	Go to marker; then press Ctrl + ⇧ + G
Clear all timeline markers	Ctrl + Alt + ⇧ + G

When you work with clip marker(s), select the clip and then use the shortcut.

Timeline tool toggles When using a certain tool, hold down the following keys to temporarily activate a related tool.

TOOL YOU WANT	WHEN CURRENT TOOL IS	PRESS
Selection	Any tool except Selection tool	Ctrl
Link/Unlink	Selection tool	Alt + ⇧ (with a clip selected)
Block move	Block Select	Ctrl+ Alt
Block copy	Block Select	Alt
Multitrack Select	Track Select	Alt
Multirazor	Razor	Alt

| TOOL YOU WANT	WHEN CURRENT TOOL IS	PRESS
Slide	Slip	Alt
Fade Adjustment tool	Selection	Ctrl+ Alt + ⇧ when over a rubberband
Precise pan or volume	Selection	⇧ + drag pan or volume rubberband
Add default transition at cursor (A/B Editing mode only)	Selection	Ctrl+ Alt + ⇧ + click transition area

Trim mode

| RESULT	ACTION
Toggle between Monitor view and Trim view	Ctrl + T
Go to next edit point	Ctrl + ⇧ + ▢ or Page Down
Go to previous edit point	Ctrl + ⇧ + ▢ or Page Up

RESULT	ACTION
Trim left of edit line by one frame	▢
Trim right of edit line by one frame	▢
Trim left of edit line by five frames	▢
Trim right of edit line by five frames	⇧ + ▢

Audio Mixer Window

RESULT	ACTION
Reset pan to default or 0 (zero)	Alt + Click pan control
Reset volume to default or 0 (zero)	Alt + Click volume control

Adobe Title Designer

| RESULT	ACTION
Open the Title Designer window	F9
Increase text size by one point	Select text + Ctrl + Alt + →
Decrease text size by one point	Select text + Ctrl + Alt + ←
Increase text size by five points	Select text + Ctrl + Alt + ⇧ + →
Decrease text size by five points	Select text + Ctrl + Alt + ⇧ + ←
Increase kerning by one unit	Alt + →
Decrease kerning by one unit	Alt + ←
Increase leading by one unit	Alt + ↓
Decrease leading by one unit	Alt + ↑
Increase leading by five units	Alt + ⇧ + ↓
Decrease leading by five units	Alt + ⇧ + ↑
Nudge selected object by one pixel	↑ , ↓ , ← , or →
Nudge selected object by five pixels	⇧ + ↑ , ↓ , ← , or →
Increase kerning by five units	Alt + ⇧ + →
Decrease kerning by five units	Alt + ⇧ + ←
Select next object higher in stacking order	Ctrl + Alt +]
Select next object lower in stacking order	Ctrl + Alt + [
Draw a shape from its center	Alt + shape tool
Maintain aspect ratio while drawing shape	⇧ + shape tool
Maintain aspect ratio while scaling	⇧
Scale from the center of the bounding box	Alt - drag
Scale (Area Type)	Drag resize handles
Switch to selection tool	V, ESC, or Ctrl
Switch to rotation tool	V
Switch to any type tool	T
Switch to pen tool or any anchor point tool	P
Switch to any rectangle tool	R
Switch to ellipse tool	E
Switch to wedge tool	W

RESULT	ACTION
Switch to arc tool	A
Switch to line tool	L
Ignore style's font when applying	Alt -click style swatch
Switch to Edit mode	Double-click or marque object with selection tool
Constrain rotation to 45-degree increments	⇧ -drag rotation tool
Constrain move to 45-degree increments	Begin dragging rotation tool then ⇧ -drag
Align type (type object only)	Ctrl + ⇧ +L (left), Ctrl + ⇧ +C (center), Ctrl + ⇧ + R (right)
Show Tab Stop dialog	Ctrl + ⇧ + T
Bring to front	Ctrl + ⇧ +]
Bring forward	Ctrl +]
Send backward	Ctrl + [
Send to back	Ctrl + ⇧ + [
Insert © symbol	Ctrl + ⇧ + 1
Insert ® symbol	Ctrl + ⇧ + 2
Start New Path	Alt + pen tool on segment
Continue Path	Alt + pen tool on start/end point
Adjust Handle Independently	Alt + pen tool -click Bezier handle
Add Anchor Point	⇧ +pen tool -click segment or ⇧ +delete anchor point tool - click anchor point
Delete Anchor Point	⇧ + pen tool -click start/end point, or ⇧ + pen tool or add anchor point tool - click anchor point
Convert Anchor Point	Alt + pen tool, add anchor point tool, or delete anchor point tool -click anchor point
Center Object(s) Horizontally	Ctrl + ⇧ + H
Center Object(s) Vertically	Ctrl + ⇧ + V
Display Font Browser Dialog	Ctrl + T
Send Frame to External Monitor	Ctrl + E